

# Communicating Student Behavior Concerns

## DRESS CODE VIOLATIONS

When a student is wearing clothing that is contrary to the Dress Code, please use the following process to communicate your interaction with the office.

1. After discussing the problem with the student, determine whether the student needs to make an immediate change (clothing is obscene) or whether the student needs to avoid wearing the offending clothing in the future.
  - a. **Is the clothing Obscene?**
    - i. Identify the problem and direct the student to change clothes or cover up.
    - ii. If they don't have a change of clothes, give them a pass to the office to call home and have a change brought to them.
      1. Call the office to advise that the student is on their way so we hold them until a change of clothing arrives.
  - b. **Is the clothing in violation of the Dress Code?**
    - i. Identify the problem and ask the student to avoid this item of clothing in the future.
    - ii. Provide them with a copy of the **Classroom Behavior Prevention Response Form** (follows) to carry if another staff member attempts to address the violation later in the day. This way they can show the document to the staff member and explain that they are aware of the problem and have a plan of action.

2. Complete a Communication Form and submit to the office.

- a. **Student Identifier Information**
- b. **Problem Behavior:** Other Dress Code
- c. **Outcome:** Confer with Student
- d. **Comments:** specify the clothing problem
- ❖ **Skip the other sections as they aren't relevant.**
- e. If clothing is not obscene, they will continue through the day, give the pink copy to them.

**Frontier Middle School**  
Student Communication Form

Student \_\_\_\_\_ Date \_\_\_\_\_  
 Time \_\_\_\_\_ Grade: 6 7 8 Referred By: \_\_\_\_\_

Problem Behavior (Choose 1)	Location (Choose 1)	Others Involved (Choose 1)
Defiance/Non-Compliance	Bathroom	None
Disrespect	Bus Loading Zone	Peers
Disruption	Cafeteria	Staff
Inappropriate Language	Classroom	Teacher
Lack of Motivation /Refusal to Participate	Computer Lab	Substitute
Physical Contact/Aggression	Courtyard	Other _____
Tardy	Gym Foyer	
Technology Violation	Gym	
	Hallway	
	Library	
	Locker Room	
	Office	
	Out of Bounds	
	Parking Lot	
	Special Event	
	Other _____	
Possible Motivation (Choose 1)	Parent Contact	
Your Hypothesis	Email _____	Phone _____
	Conference _____	Date: _____
Additional Comments	Outcome	
	Confer with Student	
	Detention _____	
	Administrative Support Needed _____	
	Other _____	

Additional Comments \_\_\_\_\_  
 Feedback \_\_\_\_\_

Handled By: \_\_\_\_\_ Date: \_\_\_\_\_  
White & Yellow: Office (Yellow will be returned with notes) Pink: Teacher Copy  
 Please contact administrator if concerns not addressed

3. If the student continues to wear clothing that is in violation of the dress code, on a future date, please contact parents, document on a communication form, and talk with an administrator.